SIR WILFRID LAURIER SCHOOL BOARD
INTERNATIONAL STUDENT PROGRAM

STEAM SUMMER PROGRAM 2027

Welcome to the **Sir Wilfrid Laurier School Board's STEAM Summer Program.** We thank you for your interest in participating. Our goal is to provide our students with a safe, dynamic, enriched and memorable learning experience. While going through the steps to study in a new country can be intimidating and overwhelming, rest assured that our dedicated staff will do everything to make your application process as simple and straightforward as possible.

Please review this document carefully. It contains an outline of all the information you will need in order to register for your upcoming summer program This document creates a legally binding agreement for participation in the Sir Wilfrid Laurier School Board's STEAM Summer Program.

To facilitate your application process, please take note of the following:

✓ Students must duly complete all required fields of this online application. They must attach the required documents including this student contract, in pdf format.

✓ As a final step throughout the Application process through the My True North Portal, you will have to make the **initial payment for the application fee of $500 CAD.** Incomplete applications may cause delays in processing.

✓ Upon reception of the payment, we/your agency will then send a detailed **Invoice**. It is strongly recommended to **submit applications at least 4-5 months prior** to the start date of the program to ensure your spot.

✓ The deadline to process applications requiring a tourist **visa** is **May, 3rd. 2027**. The deadline to process applications requiring only an **eTA** is **May, 14th, 2027**.

✓ **Health insurance** is a legal requirement for any international student studying in the province of Quebec. The International Students Program, through their designated insurance provider (Study Insured) provides this service. Health insurance is mandatory for all students and the cost of the insurance will be included in the cost of the program.

DOCUMENT CHECKLIST

- ☐ STEAM Summer Program student contract
- ☐ 1 copy of the student's valid passport (main page with the picture and signature on it)
- ☐ Copy of eTA/Visa (copy of American visa if applicable)
- ☐ Official English testing score

Accepted Tests
TOEFL paper based
TOEFL IBT
IELTS
Cambridge
DUOLINGO ONLINE

Note: For TOEFL/IELTS testing please visit these links: https://www.ets.org/toefl or https://www.ielts.org/

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Student's full name: _____

Student's email: _____

Agent/Agency Name (if applicable): _____

Agent/Agency email (if applicable): _____

How did you hear about us? ○ Education/Fair ○ Friend/Relative ○ Agent/Agency ○ Internet

Do you have a valid American tourist visa? ○ **Yes** ○ **No** **Expiry date:** _____

Please choose your dates:

- ☐ **July 4 to 17, 2027**
- ☐ **July 18 to 31, 2027**

USE OF IMAGE AND NAME AUTHORIZATION FORM

I hereby confirm being the parent/guardian of the above-mentioned student and I understand that the Sir Wilfrid Laurier School Board, its employees and partners wish to take, distribute and publish images of my child (photographs or videos) and/or his or her productions as well as his or her name, without any compensation to me whatsoever, in the following cases ***(Please select an option below):***

I **authorize** the Sir Wilfrid Laurier School Board to use my child's image and name	
	On the website, Facebook page and/or any other social media authorized by the School Board and/or the school
	In the media (ex.: newspapers, television)
	In the school or School Board publications (ex.: yearbook, honor roll, leaflets, brochures, news releases, newsletters)
	For the school's internal use (ex.: bulletin board, school journal)
	I **do not authorize** the Sir Wilfrid Laurier School Board to use my child's image and name

_____ _____ _____

Student's signature | Parent's signature | Date (mm/dd/yyyy)

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STEAM SUMMER PROGRAM FEES

INCLUDES	COST
These prices include application fee, accommodation, meals, roundtrip airport transfers, local transportation, activities and medical insurance. These fees are in Canadian dollars, tax inclusive, and payable in full to the Sir Wilfrid Laurier School Board.	**$4,300 CAD**

COSMODOME

Accommodations for all participants will be at the Cosmodome, Science and Space Museum, for the full duration of the summer program. This includes three meals per day and dormitory lodging on a double/triple-occupancy basis, as well as participation in space simulator workshops.

PAYMENT POLICY

Applicants are required to submit their application fee **($500 CAD)** in order to verify their documents for acceptance. Once the payment has been received, an invoice will be provided. Applicants must then **pay the balance in full by May 31st, 2027.**

Detailed instructions regarding payment methods will be shared with the student upon confirmation of acceptance.

SWLSB encourages students to make all payments through our secure online payment's platform Flywire.

Should you require any assistance throughout this payment process, please use the 24/7 online chat support available on the bottom right corner of the Flywire website or contact the international customer support team at Flywire at +1 800 346 9252 (more international contact methods available at flywire.com/contact).

I have carefully read the above information, and understood the meaning and implications of the above agreement. I agree to abide by these terms.

Student's signature	Parent's signature	Date (mm/dd/yyyy)

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MEDICAL INSURANCE

Health insurance is a legal requirement for any international student studying in the province of Quebec. The Sir Wilfrid Laurier School Board International Student Program can provide this service through their designated insurance provider (INGLE international). The insurance fee will be included in the price of the program.

Students with a recent history (<5 years) of self-harm or attempted suicide are not covered under the medical insurance program and expenses related to self-harm, attempted suicide, or suicide will be the sole responsibility of the student/natural parent(s)/legal guardian(s). Coverage is also unavailable for any condition which was not stable for the 90 days before the start of the policy. The emergency assistance team at StudyInsured™, Intrepid 24/7, can assist all international students with getting the care they need once they arrive in Canada. For a complete list of benefits, exclusions, limitations, and conditions, please read the policy wording available at www.studyinsured.com/swlsb

REFUND AND CANCELATION POLICY

All requests for refunds must be made in writing and sent to us at isprefunds@swlauriersb.qc.ca.

A **FULL refund** minus the $500 CAD application fee will be granted in the event that a visa application, filed prior to the appropriate deadlines mentioned in this agreement, is refused by the Canadian or Quebec Government (a copy of the refusal letter must be included).

A **FULL refund** minus the $500 CAD application fee will be granted if the student withdraws 30+ days prior to the start of the program.

A **FULL refund** minus the $500 CAD application fee and a $1,000 CAD penalty, will be granted if a student withdraws less than 30 days prior to the start of the program.

A **FULL refund,** including the $500 CAD application fee, will be granted in the event that the minimum enrolment required of twenty (20) students is not met and the program is consequently cancelled. **In the event that students are registered for a block of dates that doesn't meet the minimum enrolment required, they will be given the option to be switched to the alternate block of dates OR to receive the FULL refund.**

The school board does not assume responsibility for the impact of foreign currency exchange, bank fees or related matters outside our control. All eligible refundable fees will be issued to the same payment method with which fees were paid. Please consider this when using a credit card for payment, this includes if someone is paying on your behalf. Kindly allow 4-6 weeks for processing. We will notify you if additional information is required.

I have carefully read the payment policy and refund and cancelation policy, and understood the meaning and implications of the above agreement. I agree to abide by these terms,

Student's signature	Parent's signature	Date (mm/dd/yyyy)

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STUDENT CONDUCT AND PARTICIPATION CONSENT

I, the undersigned Participant (or Parent/Legal Guardian, if the Participant is under 18 years of age), understand and agree to the following terms regarding conduct and participation during the Summer Program:

1. **Behavior and Conduct**
   The Participant agrees to behave respectfully, responsibly, and safely at all times. This includes following all instructions provided by program staff, treating others with courtesy, and refraining from any behavior that may cause harm, disruption, or discomfort to other participants or staff.

2. **Attendance and Participation**
   The Participant is expected to attend all scheduled activities, arrive on time, and actively participate in the program. Absences or lack of participation may affect the Participant's ability to fully benefit from the program experience.

3. **Rules and Policies**
   The Participant agrees to comply with all program rules, safety guidelines, and policies, whether provided in writing or communicated verbally by program personnel.

4. **Consequences for Misconduct**
   The Participant understands that failure to comply with the above expectations may result in disciplinary actions, which may include warnings, restricted participation in activities, contact with the Parent/Guardian, or removal from the program without refund.

5. **Off-Campus Outings and Supervision**
   If the group is accompanied by a designated chaperone, participants may be permitted to visit nearby locations, provided that the chaperone assumes full responsibility for their supervision throughout the outing. All participants must return to the residence by the established **curfew of 9:00 p.m.**

6. **Acknowledgment**
   By signing below, the Participant (and Parent/Guardian, if applicable) acknowledges understanding of and agreement to these expectations and accepts responsibility for adhering to them throughout the duration of the Summer Program.

Student's Name: _____

Student's Signature: _____ Date: _____

Parent/Guardian Name (if applicable): _____

Parent/Guardian Signature: _____ Date: _____